



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GUSHKARA MAHAVIDYALAYA
Name of the head of the Institution		Dr. Swapan Kumar Pan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03452255105
Mobile no.		9474489962
Registered Email		guskaramahavidyalaya@gmail.com
Alternate Email		principal@guskaramahavidyalaya.ac.in
Address		Guskara
City/Town		Burdwan
State/UT		West Bengal
Pincode		713128
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Taraknath Datta
Phone no/Alternate Phone no.	03452255105
Mobile no.	9475344262
Registered Email	iqac@gushkaramahavidyalaya.ac.in
Alternate Email	tarak@gushkaramahavidyalaya.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gushkaramahavidyalaya.ac.in/iqac/AQAR%202016-17.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gushkaramahavidyalaya.ac.in/images/uploads/Academic%20Calendar%202017-18.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.04	2016	05-Nov-2016	04-Nov-2021
1	B+	76.10	2007	31-Mar-2007	30-Mar-2012

6. Date of Establishment of IQAC	12-Dec-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Anti ragging campaign on	15-Jul-2017	752

the date of Commencement of first semester classes under CBCS system	1	
Seminar on deadly online game 'Blue Whale'	22-Sep-2017 1	91
Introduction of PG in Bengali	16-Sep-2017 1	25
Introduction of Certificate Course in Yoga under the affiliation of the University of Burdwan.	20-Nov-2017 1	10

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Central/ State Government	2018 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Monitoring. Assessing and Coordinating regular academic and administrative plans and policies

- Steps taken to hold special classes

- Maintenance of an atmosphere of cooperation and collaboration of all levels

- Preparation of CAS proposals of Teachers

- Renovation of Infrastructure

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Introducing course module at the beginning of the year	At first, respective departmental teachers including guest teachers discuss among themselves regarding the portion/part of the subject will be taught individually, and accordingly routine serves to the students and classes are held as per routine.
Online admission in first semester B.A./B.Sc./B. Com and P.G. under CBCS	The admission of first semester B.A/B.Sc. /B.Com. students under CBCS system for the present session was held smoothly. This year online merit list was published and admission was done according to the merit list totally through offline mode verification with physical presence of the students. This year students have only the online gateway of payment mode for paying the admission fees.
Students feedback analysis	Regular feedbacks from students are taken and analysis for taking corrective action
Organizing Seminars	The IQAC has organized several seminars on social and academic issues.
Availing the facility of RUSA funding	IQAC has taken initiative to avail the facility of RUSA funding as soon as possible.
CAS of teachers	CAS papers of Dr. A. Biswas of Dept. of Zoogoly, Dr. B.N.Sarkar of Dept. of Chemistry, Aynul Haque of Dept. Political Science have been processed and duly forwarded to DPI, West Bengal.
Introduction of PG in Bengali	PG course in Bengali has been started from this academic session.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>Governing Body</td> <td>27-May-2023</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing Body	27-May-2023
Name of Statutory Body	Meeting Date				
Governing Body	27-May-2023				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	26-Feb-2018				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Partially, the College has a tailor-made Management Information System (MIS) which is being implemented in phases to make the entire administration, accounts and student interface paperless. The academic Management is in the second era of MIS with intense use of personal computers. The Academic TimeTable, and Internal Assessment records are managed through second era MIS. The library has its own MIS. The admission process is completely online. Apart from the College tailored MIS, the accounts section of the office uses the software mandated by UGC and Govt. of West Bengal for their official work. PFMS is in operation.				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The affiliating university designs and develops the curriculum giving sufficient scope for academic flexibility with inter-disciplinary approach. As an affiliated and constituent body of The University of Burdwan, the college is entrusted with the responsibility of implementing the curriculum. The college offers various honours and general undergraduate degree courses in all three streams, i.e., arts, science and commerce. For proper implementation, the college constitutes various committees and among them is an academic sub-

committee which prepares the academic calendar well before the commencement of the new session. A routine sub-committee is also constituted comprising the members from each of the streams to prepare a central routine keeping in mind the number of working days and the availability of classrooms. Following the well organized central routine each department of the college prepares their departmental routine. In the class routine, theoretical, tutorial and practical classes are properly organized in order to give students enough scope for creative thinking and profitable learning within the framework of their syllabi. An inter-disciplinary approach is also taken where the faculty members from one department take classes for other departments in specialized topics of the syllabi. Each department regularly organizes departmental meetings to break up the syllabi in several units/modules and distributes them on the basis of faculty specialization. For better effective implementation of the syllabi, the use of virtual class, specific field visits/ study tours, seminars, talks, creative activities like poetry reading, drama enactment, and movie screening among other activities are continuously organized. The availability of study materials are ensured by having a well-stock central library and departmental libraries. Also various journals, notes for Arts, Sciences and Commerce faculties are catered by the faculty members to the students so that they can grasp the contents of the syllabi and prepare themselves for final assessments. The department also ensures completion of the syllabi so that the students get adequate time for final examination. Further, the college maintains a healthy and friendly environment for the students to learn, read and enquire about information and desire for knowledge. Interactive sessions with the guardians of the students are organized for motivating the students towards actively participating in the academic activities of the college. In addition to the regular theoretical and practical classes, the college facilitates regular tutorial classes by the subject experts to support the demanding students/ slow learners for their first-hand knowledge of tackling difficult situations in the examination and for further academic endeavors. Apart from the tutorial classes, remedial classes are also offered to deliver the curriculum effectively to the needy and weaker students coming from rural areas of the college surrounding and to those belonging to the backward communities in the society. Class tests and annual final examinations are conducted regularly as per the university schedule. The students are required to qualify the annual preparatory examination in order to be eligible for the annual final examination. The college maintains the documentation of attendance, marks, admission, examination records and other necessary academic activities for better functioning and academic quality

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Yoga	Nil	20/11/2017	180	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Bengali	07/08/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bengali, English, History, Pol.Sc, Philosophy, Sanskrit, Geography, Economics, Physical Education	01/07/2017
BSc	Physics, Chemistry, Mathematics, Botany, Zoology, Nutrition	01/07/2017
BA	Music	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	13	1647

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Project on ENVS., Field study	1500
BCom	Project on ENVS., Field study	11
BSc	Project on ENVS., Field study	117
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
In spite of the incessant breaks in the academic session most of the respondents opined that the 80 of the teachers were able to cover all of their assigned syllabi. Providing reading materials and extra classes (albeit mostly unrecorded) was extremely helpful in this regard. This was helped by thorough

preparation on part of the teachers. This helped narrowing down the areas where special focus was needed. Our institution was able to provide a congenial background whereby students were able to get up and close to the teachers as seen by their response to teachers' ability to communicate with them. Interest and enthusiasm shown by teachers in the pedagogical exercise was reflected in the response regarding this question. Fairness of evaluation is a hallmark of the academic process as also an arena of conflict. However, students felt that the teachers of the institution were mostly fair while assessing them. Then response regarding discussion of performance of assignments was overwhelmingly positive. This bodes well for the future of the institution as the faculty members can be seen to perform their duties even with a huge number of students, especially in the General courses. Moreover, the faculty members were seen as providing assignments and designing their interactions based on the relative strength or weakness of the students. They are also seen as assisting students who have been recognised as being academically weak with additional help. Field trips, surveys etc., encouraged by the institution, were undertaken by various departments to enhance learning by experiential methods. ICT tools were used by many faculty members, though their use by teachers of the Arts or Social Science departments need to be increased. As can be seen, the institution and its faculty are fully entrenched in the academic process. Beginning with recognising the relative strengths or weakness of the students, they enhance their learning and evaluate them fairly. Also, the institution as a whole provides an environment where encouragement to participate in extracurricular activities is given. The students are also encourage to pick up soft skills to enhance their employability in an exceedingly competitive market. All in all, the institution is seen as making available the resources, both tangible and intangible, to help a student to fully grow up as an individual who is industrious as well as well-balanced intellectually.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BNGH, ENGH, HISH, PLSH, PHIH, SNSH, GEOH, ECOH	475	6018	372
BA	General	1548	4323	1036
BSc	PHSH, CEMH, MTMH, BOTH, ZOOH, NUTH	180	2190	98
BSc	General	251	783	19
BCom	ACCH	73	33	7
BCom	General	344	53	4

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses
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			teaching only UG courses	teaching only PG courses	
2017	3735	19	30	0	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
33	10	5	5	1	141000

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Gushkara Mahavidyalaya offers its students sincere support for all of their concerns, including extracurricular and academic ones. The instructors from those Departments functioned as their mentors and divided up the students into groups. The students attended an orientation event that the mentor teachers organised where they were taught about the CBCS framework and various Burdwan University rules and regulations. Financial troubles, stress, anxiety, delayed learning, early marriage, and other issues were frequently discussed in mentoring sessions with students. Along with their academic problems, many of the students personal ones were compassionately resolved. Each student had a cordial conversation with their mentor so they felt at ease disclosing their problems. In order to uncover their hidden skills, mentors also urged all students to participate in extracurricular activities including NSS, NCC, athletics, and cultural programmes. Advice on picking the appropriate job route was given to students in their last year.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3754	33	1:114

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
46	35	11	0	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Sukalyan Chanda	Assistant Professor	Ph.D. degree from Jadavpur University

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end

				examination
BA	BAH	Year	08/05/2018	18/07/2018
BA	BAP	Year	08/05/2018	18/07/2018
BSc	BSH	Year	11/05/2018	07/07/2018
BSc	BSP	Year	11/05/2018	07/07/2018
BCom	BCH	Year	21/04/2018	07/07/2018
BCom	BCP	Year	21/04/2018	07/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Before class begins, teachers go over the curriculum with the students in detail. By posing questions regarding the material covered the day before, instructors could gauge each students daily development. Homework assignments were given to the students to aid in their understanding of the subject. Project work was also given in a variety of subjects, including physics and chemistry. The Viva-voce and practical assessments were also completed by the students in order to enhance their aptitude, competency, and comprehension. Following the written exam, the students were given their assessed response scripts back so they may fix their errors. Power slide presentations for the class were organised in numerous courses as a component of the internal assessment in order to strengthen the students communication skills. In order to make learning interesting and engaging, classes were also held in smart rooms, where teachers used powerpoint presentations and audio-visual aids. The introduction of the semester system has increased the frequency of in-class examinations. The college adheres to a schedule for every semester to ensure that exams are finished all year long. Slow learners engaged in specialised tutoring programmes to hasten their learning.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar was created by the university of Burdwan and distributed to the affiliated colleges. As a Burdwan University affiliate college, Gushkara Mahavidyalaya adheres to the same calendar for effective supervision. However, Gushkara Mahavidyalaya creates its own calendar for each academic session (July to June) based on the recommendations of the parent university and appropriately modifies it, giving adequate weight to local situations. These academic calendars, along with a list of holidays, are posted on the college website. Internal exams are often conducted according to the approximate timetable listed in the academic calendar. The institutions own calendar gives adequate consideration to regional celebrations, events, etc. These include a variety of college-specific events, such as the annual sports banquet, the welcoming ceremony for new students, the yearly cultural programme, the regional Pous Mela Parban, the regional Ratanti Kali Puja, etc. In essence, the college tries to combine a thorough academic programme sent by the parent university with its own calendar that includes other activities of the institution in addition to regular academic exercise. It is guaranteed that there are an acceptable number of teaching days available before the calendar is finalised.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gushkaramahavidyalaya.ac.in/images/uploads/Course%20Outcome%20-%20Programme%20Outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSH, BSP	BSc	Hons. & Gen.	53	33	62.26
BCH, BCP	BCom	Hons. & Gen.	7	0	0
BAH, BAP	BA	Hons. & Gen.	440	257	58.4

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gushkaramahavidyalaya.ac.in/images/uploads/Students%20Satisfaction%20Survey%202017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	3	Nil
International	Chemistry	3	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A review on Co2 by metal organic frameworks	Dr. Bhola nath Sarkar	Dr. Bhola nath Sarkar	2018	Nil	Gushkara Mahavidyalaya	Nil
Two new species of Myrmecolacidae (Strepsiptera) with first record of the genus Stichotrem a Hofeneder from India	Dr. Sukhendu Roy	Annales de la Société entomologique de France (N.S.)	2017	Nil	The University of Burdwan	Nil
Review of Twisted winged Parasitoids (Insecta: Strepsiptera)	Dr. Sukhendu Roy	Journal of Biological and Chemical Research	2017	Nil	Gushkara Mahavidyalaya	Nil
A Preliminary Study on the	Aparnita Nandi Roy	The Journal of Interdisciplinary	2017	Nil	Gushkara Mahavidyalaya	Nil

Ecological Health of Aquatic Sources of Gushkara		Study				
Epoxidation reactions of some selected olefins catalyzed by Iron Complex	Dr. Bhola nath Sarkar	Journal of Indian Chemical Science	2018	Nil	Gushkara Mahavidyalaya	Nil
Lead Poisoning and its remediation through Chelation	Dr. Bhola nath Sarkar	Dr. Bhola nath Sarkar	2018	Nil	Gushkara Mahavidyalaya	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Two new species of Myrmecolacidae (Strepsiptera) with first record of the genus Stichotrem a Hofeneder from India	Dr. Sukhendu Roy	Annales de la Société entomologique de France (N.S.)	2017	Nil	Nil	The University of Burdwan
Review of Twisted winged Parasitoids (Insecta: Strepsiptera)	Dr. Sukhendu Roy	Journal of Biological and Chemical Research	2017	Nil	Nil	Gushkara Mahavidyalaya
A Preliminary Study on the Ecological Health of Aquatic Sources of Gushkara	Aparnita Nandi Roy	The Journal of Interdisciplinary Study	2017	Nil	Nil	Gushkara Mahavidyalaya

Epoxidation reactions of some selected olefins catalyzed by Iron Complex	Dr. Bhola nath Sarkar	Journal of Indian Chemical Science	2018	Nil	Nil	Gushkara Mahavidyalaya
Lead Poisoning and its remediation through Chelation	Dr. Bhola nath Sarkar	International Journal of Research and analytical reviews	2018	Nil	Nil	Gushkara Mahavidyalaya
A review on Co2 by metal organic frameworks	Dr. Bhola nath Sarkar	International Journal of Research and analytical reviews	2018	Nil	Nil	Gushkara Mahavidyalaya

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	7	0	0
Presented papers	12	9	1	0
Resource persons	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Dengue Awareness Campaign Majhpukur Baganpara respectively	National Programme under-NHM	4	72
Adult Education Programme at Baganpara Majhpukurpar respectively	National Policy of Education-1986	4	38
Pre- schooling education at Baganpara	ICDS Programme	4	175

Majhpukurpar respectively two times			
Campaigning of eradication of Superstition at Baganpara	Law, faith, unreason on eradication superstition	4	29
Cleaning Campaign at our college ground	National Afforestation Programme	2	66
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Programme under-NHM	IQAC, Gushkara Mahavidyalaya	Dengue Awareness Campaign Majhpukur Baganpara respectively	4	72
National Policy of Education-1986	IQAC, Gushkara Mahavidyalaya	Adult Education Programme at Baganpara Majhpukurpar respectively	4	38
ICDS Programme	IQAC, Gushkara Mahavidyalaya	Pre-schooling education at Baganpara Majhpukurpar respectively two times	4	175
Law, faith, unreason on eradication superstition	IQAC, Gushkara Mahavidyalaya	Campaigning of eradication of Superstition at Baganpara	4	29
National Afforestation Programme	IQAC, Gushkara Mahavidyalaya	Cleaning Campaign at our college ground	2	66
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
35	36.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	15.11	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	9202	1805817	468	117363	9670
Reference Books	24129	5386271	880	277631	25009	5663902
e-Books	199500	5750	0	5900	199500	11650
Journals	7	21600	0	13300	7	34900
e-Journals	6000	5750	0	5900	6000	11650
CD & Video	27	0	6	0	33	0
Others (specify)	14	13737	0	21433	14	35170
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	23	13	0	0	11	24	0	0
Added	6	0	40	0	0	0	0	0	0
Total	76	23	53	0	0	11	24	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

340 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
10	9.95	37	36.69

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college always tries its best to provide better physical and support facilities to students and staff members. Towards the beginning of every financial year requisitions are invited from IQAC, different laboratory-based academic departments, games and sports department, library, computer subcommittee and asset management subcommittee. Departmental meetings are held in the respective department and they make a judicious requisition list considering the present and upcoming university curricula, faculty development issues, students' demand, feedback from outgoing students, suggestions from various renowned visitors coming in the college time to time like NAAC peer team, university inspection team, central and state government representatives etc. Requisitions from various departments and corners are submitted to college authority. Then in consultation and through discussion with IQAC, academic subcommittee and finance subcommittee a consolidated budget is formed under the active leadership of Principal considering the college fund position and funds obtained from other funding agencies like UGC and state governments particularly. Then following the standard purchase procedures equipments of different laboratories, computers, books and journals, major sports goods, drinking water machines etc are procured. The purchased products after proper installation are recorded in respective departments and centrally in college office also. Building subcommittee submitted their proposals for maintenance of present physical infrastructure and necessary upgradation of the present ones, all are implemented with proper and regular supervision of professional engineers and experienced internal staff members of the college. Members of computer subcommittee and asset management subcommittee are promised to arrange the maintenance of computers, generator(s), drinking water machines, plumbing works etc. Meetings of library subcommittee are held at regular intervals for maintenance and better upliftments to provide various facilities to the students and the faculty members of the college, for these purpose advices of librarians, resource persons and technicians of our affiliating university are also entertained. For installation and maintenance of IT infrastructure, our Mahavidyalaya engages the concerned experienced staff members as well as the outside competent agencies as and when required. Honours students are encouraged to deliver short seminar lectures through PowerPoint presentations using LCD projectors. In some cases students are allowed to internet browsing for academic reasons under guidance of the teachers of the respective departments. Sports complex and MultiGym are maintained by physical education department. A full time electrician cum caretaker is employed for maintaining and servicing different electrical connection and operating generators when there is power cut off. Two full time sweepers and two temporary casual sweepers are engaged for cleaning of campus. A casual gardener is appointed for weeding, planting pruning and watering as well as the general maintenance of the gardens and greenery of our beloved campus.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	FREESHIP	159	107460
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NA	07/03/2018	0	NA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	NA	0	0	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NA	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	9	B.S.C	PHYSICS, CHEMISTRY, BOTANY	BU, VBU	MSc
2018	26	B.A	GEOGRAPHY, HISTORY, ENGL	BU, VBU, JU	MA

			ISH, POL SCIENCE		
2018	3	BA	PHYSICAL EDUCATION	KU, JU	BPed, MPed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SET	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports (Institute)	INSTITUTION	190
Yoga Day	INSTITUTION	100
Intercollege Athletic Meet	INSTITUTION	8
Non-Govt Meet Shot-Put Discuss	INSTITUTION	1
Inter College Cricket	INSTITUTION	16
Inter College Football	INSTITUTION	18
Non-Govt Meet 400mtr	INSTITUTION	1
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	National	Nil	Nil	Nil	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council does a lot of different things to make college better for students. One of their main jobs is to speak up for what students want. They plan events, listen to student worries, and come up with new ideas. They also talk to the college leaders and tell them what students think and what they want. By doing all of this, the council makes sure that the college leaders know what students need and want. Even though the student union election is closed for one year, students still help us with everything. They're really important during Saraswati Puja, the annual sports and cultural events, and different committees. We invite students to meetings about sports and admissions so we can tell them about everything that's going on. College students are a big part of everything we do. No event would be complete without them.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NA

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of the college is to emerge as the leading academic institution in the region where knowledge and skills complement each other and competence leads to confidence among the prime beneficiaries that is the students. To educate the students with morality, nobility and magnanimity of soul removing all barriers to comprehensive education of good quality to serve society better. To look after the healthy development of the society ? Bringing the fruits of higher education to the students of this agrarian belt comprising first generation learners, students of reserved categories and minorities is the mission of the institution. ? To open courses and introduce new subjects for the advancement of students and the society as a whole. ? To open opportunities for the elderly persons also, along with the youths, to learn various skills and develop and increase knowledge in various branches of arts and science, in tune with the endeavour of the government and guidelines of the University Grants commission. ? Shifting from conventional curriculum to a more dynamic and learner-friendly system of curricular choices in response to social needs ? Enhancing the competence and skills of the learners towards achieving excellence ? To stay in the path of decentralization and participative management system in governance. ? To open more post graduate courses so that the local community, as well as the young generation of the society, get easy access to higher education. The administrative section has been decentralized, Different Committees and sub-committees have been formed for the smooth functioning of academic and administrative works of the institution. The committees prepare participatory action plans, implement them and do review the implemented actions at reasonable interval under the leadership of the Convener. Various committees and sub committees are as follows: 1. Academic Sub-Committee 2. Admission Sub-Committee 3. Anti-Ragging cell 4. Asset management and Maintenance Sub-Committee 5. Building Sub-Committee 6. Computer Management and Maintenance Sub- Sub-Committee 7. Cultural Sub-Committee 8. Discipline Sub-Committee 9. Documentation Information Cell 10. Examination Co-Ordination cell 11. Games and Sports Sub-Committee 12. Gender Sensitization Committee against Sexual Harassment 13. Grievance Redressal Cell 14. Hostel Sub-Committee 15. Library Sub-Committee 16. NSS Sub-Committee 17. Multigym Sub-Committee 18. Routine Sub-Committee 19. Seminar Sub-Committee 20. Service Book Sub-Committee 21. Sexual harassment prevention Sub-Committee 22. Stipend Sub-Committee 23. Students Counselling Cell. 24. Students Credit Card Cell 25. Tender and Purchase Sub-Committee 26. UGC and RUSA Sub-Committee 27. Women Cell 1. NAAC

Committee 2. NCC 3. UGC RUSA 4. IQAC • To create opportunities for collective thinking and decision making over large number of issues, staff meetings are held at regular intervals. Faculty members and also the administrative officials contribute in a big way to internalize quality policy due to openness in working at all levels and free access to the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Participation of teachers in workshops offering healthy suggestions for updating curricula of UG and PG. ? Involving Students in Project works and group discussions. ? Holding academic excursions beyond curricula. ? Continuous Internal Assessment UG and PG ? Introduction of CBCS Pattern
Teaching and Learning	? Regular use of ICT in classrooms have make learning easy for the students. ? Audio-visual presentation in the classroom has created interests among the students about the subjects. Conventional method of teaching is also in practice. ? Field surveys and field trips are carried by some departments not only to fulfil the course of action prescribed in the syllabus, but also to make students learn from the real-life situation. Teachers make the students visit various monuments, structures, institution to generate interest among them. ? Traditional and modern equipment are used by the teachers to make teaching-learning more effective. ? Film related to the subject are also shown after class hours to create interest. ? Group discussion and quiz contests are being conducted among the students not only to evaluate the teaching outcome but also to make students enthusiast in learning. ? Invited lectures in the classroom are conducted to make students and also the faculty learn about various developments in the subjects.
Examination and Evaluation	? All year-round evaluation through class tests, tutorials, student seminars/presentations keep the students in touch with their subject. ? It also enhances and helps students grow in confidence for University examinations. ? Students are given assignments to develop creativity among

	<p>them and to judge their skills in writing, presentation, use of data and information. ? Internal examination with short questions and multiple-choice questions and long questions. ? End Semester Examination is a regular practice. ? Students are made aware of their mistakes after evaluation. ? Suggestions for betterment are also given to them.</p>
Research and Development	<p>? The Research Cell holds regular meetings and programmes to broaden the academic perspectives through presentations of research conducted by faculty. Several Research Cell presentations were made during the year. Faculty members make presentations at various seminars within and outside college and are encouraged to continue with further research. Some research has been published in books and journals. ? Circulation of Guidelines of different funding agencies ? IQAC motivating teachers for undertaking research projects. ? Departmental initiative for major/minor research projects ? Adjustments are made in the faculty timetable to facilitate research. ? Post DOC Research inspired by College Authority and IQAC</p>
Library, ICT and Physical Infrastructure / Instrumentation	Library - 1, Class Room - 36 (ICT Enabled 17)
Human Resource Management	<p>? Teaching and Non-teaching Staff engaged in different developmental activities as per their competency in the respective fields ? Students involved in academic, cultural sports activities ? Strong Support of Alumni around the year and active involvement of our Staff and Students</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>? Steps are being taken towards implementation of e-governance in the functioning of the college. ? Financial transactions and Library works are managed digitally. Teachers' and students' data management have been, to a large extent, digitalized. ? Departments are operational with the help of internet connectivity. ? Office of the Principal, some Departments, different committees exchange and store academic and administrative data and</p>

information digitally. ? Exchange and submission of information and correspondence with the Governments both at state and centre, regulatory authorities like UGC and different funding agencies have become completely digitalized. ? Data pertaining to admissions with respect to total number of forms filled up, final enrolment figures help in identifying trends in admission, enabling the institution in future plans.

Administration

? The website displays notices before admission, examination, scholarship and other student related matters. ? Most of the Accounts documentation is digitally maintained and student information, likewise. ? Fees are remitted by students during admission through online transaction. ? Biometric attendance for the staff and teachers is in operation, ? Staff salaries are also maintained online. ? Students' database is collected and maintained digitally. ? Faculty related data is collected and digitally preserved by the college office. IQAC use those data for the All-India Survey of Higher Education (AISHE) and National Institute Ranking Framework (NIRF). ? All the departments and central library have internet connection with adequate number of computers for doing their regular assignments.

Finance and Accounts

? All fees: college, university examinations and add on courses, are remitted online. ? Staff salary notification, payment and generation of salary slips is done online. ? Finance Accounting during admission with bank is conducted online. ? Ledger records are maintained electronically through CAMS. ? Apart from e-billing and e-Pradhan, HRMS module of WBIFMS has been introduced for dealing the financial matters and salary of staff. ? Tax related procedures are executed and supervised digitally. ? Dealings with Central research and development funds are entirely done through PFMS portal of Govt. ? Wherever possible, administrative transactions are performed online.

Student Admission and Support

? All admissions are online. It is done by MSS softwire. ? Application forms for admission are uploaded on the website. Selection of candidates is

based on an index factor calculated by department faculty based on merit. ?
 Data required by the University is sent online based on the information drawn ?
 from the application forms. ?
 University fees are paid online ? In Central Library, book search, issue and return systems are fully computerized with the help of KOHA software. ?
 INFLIBNET NLIST program is used for Electronic Resource Package of e-journals.

Examination

? Some teachers conduct examination through electronic mode ? Notices regarding examinations are posted on the college website and the social ? network platform. ? Information regarding University examinations and availability of the University results are informed to the students through website notices.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC ON ELECTRONICS AND COMPUTER SCIENCE	1	04/07/2017	24/07/2017	21

WINTER SCHOOL IN ENVIRONMENTAL SCIENCE EARTH SCIENCE	1	30/01/2018	19/02/2018	21
RC ON ELECTRONICS AND COMPUTER SCIENCE	1	04/07/2017	24/07/2017	21
OP	1	15/02/2018	14/03/2018	30
RC IN SOCIOLOGY	1	01/02/2018	22/02/2018	21
Research Methodology in Social Sciences	1	01/11/2017	10/11/2017	9
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, West Bengal Health Scheme, Cooperative of Gushkara Mahavidyalaya which is under Burdwan Central Cooperative Bank, Maternity leave, Medical leave, Child Care Leave, Concession for educational trips, Travelling grant during educational tour, Fee concession in Yoga Certificate Course, Canteen facility at subsidized rate,	GPF, West Bengal Health Scheme, Cooperative of Gushkara Mahavidyalaya which is under Burdwan Central Cooperative Bank, Maternity leave, Puja Bonus, Puja Advance, Loan facility, Concession for educational trips, Travelling grant during educational tour, Fee concession in Yoga Certificate Course, Canteen facility at subsidized rate,	Kanyasree of Govt. Of West Bengal, S. R. Jindal Scholarship, Swami Vivekananda Merit Cum Means Scholarship Indira Gandhi Single Girl Child Scholarship, Fee concession in Yoga Certificate Course etc. Students Health Home of West Bengal for free treatment of the students. Student Aid Fund for financial help to needy students, half and full free studentship to financially weak students, Concession for educational trips, Canteen facility at subsidized rate,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts Audits both internal external regularly at the end of every financial year to prepare financial statements which show income and expenditure such as staff salary, special fees, accounts, UGC and other grants, non-salary benefits. In accordance with the ordinance of the University and the Constitution of the College, the day-to-day finances are managed by the Bursar

of the College in consultation with the Principal. The overall supervision of the finances of the College is done by the Bursar and the Accountant on a periodical basis. External Audit Financial audit of the College is done by the government agencies at regular intervals. Audit of committee-fund like NSS is also done in every financial year, by external agency. Reports of statutory audits was sent to the University and the UGC, following due procedures.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
View File		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	Nil
Administrative	Yes	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Principal and faculty members meet the new entrants of the college in an orientation programme The parents can meet the faculty and the principal anytime during the academic year. The parents interact with the faculty members at their respective departments to have discussions about their wards and the academic environment of the college as a whole.

6.5.3 – Development programmes for support staff (at least three)

Health Insurance facility for non-teaching Staff Provision of computers for some non-teaching staff and their training for use of computers

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Enhanced use of ICT by faculty in the teaching learning process Installation of Solar Power Plant Introduction of PG course in Bengali, Hons in Nutrition, Certificate Course in Yoga Construction of new academic building

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Anti ragging	15/07/2017	15/07/2017	15/07/2017	752

	campaign on the date of Commencement of first semester classes under CBCS system				
2017	Introduction of PG in Bengali	16/09/2017	16/09/2017	16/09/2017	25
2017	Seminar on deadly online game Blue Whale	22/09/2017	22/09/2017	22/09/2017	91
2017	Introduction of Certificate Course in Yoga under the affiliation of the University of Burdwan.	20/11/2017	20/11/2017	20/11/2017	10

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day Celebration	08/03/2018	08/03/2018	42	37

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • Tree plantation in campus • Installation of garbage disposal system (waste bins) so as to create a clean campus • Herbal gardening in campus. • Use of posters for creation of awareness among students regarding the need for water conservation, energy conservation and rejection of use of plastic. • Cleaning drives by teachers and students in campus • We are going to install solar energy panels and use them as source of alternative energy. Rain water is collected and utilized for the purpose of gardening.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	10	10	23/07/2017	1	NSS	Social Issues	47
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Gushkara Mahavidyalaya: Handbook of Code of Conduct for Students	01/07/2017	The handbook is uploaded in the website as a part of the prospectus. It summarizes a desired code of conduct based on values such as discipline, honesty, environmental responsibility and gender equity.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
REPUBLIC DAY CELEBRATION	26/01/2018	26/01/2018	82
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • Tree plantation in campus • Installation of garbage disposal system (waste bins) so as to create a clean campus • Herbal gardening in campus. • Use of posters for creation of awareness among students regarding the need for water conservation, energy conservation and rejection of use of plastic. • Cleaning drives by teachers and students in campus • We are going to install solar energy panels and use them as source of alternative energy. Rain water is collected and utilized for the purpose of gardening.
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. Title of the Practice Cultivating Empathy for the Underprivileged: An Annual Initiative by the Students and Alumni of Gushkara Mahavidyalaya</p> <p>2. Objectives of the Practice Through this practice our students learn to undertake socially relevant initiatives for the benefit of fellow citizens such as people who are differently abled or people who are homeless. The key objective of this practice is to enable our students to cultivate and express empathy for individuals and groups belonging to underprivileged sections of their immediate social environment. Based on humanitarian values and the basic principles of philanthropy, this practice will enable our students to become socially aware and responsible citizens by encouraging them to engage with contemporary social issues in a constructive manner.</p> <p>3. The Context Our social milieu includes</p>
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several sections or groups of people who are less privileged than others. They include, for instance, the differently abled people and the people belonging to economically backward segments. The recent pandemic has aggravated the harsh realities they have to deal with. The presence of homeless people is clearly visible in public places like railway station platforms. Despite their visible presence, ordinary individuals, engrossed in their daily activities, often fail to pay attention to the predicament and needs of these marginalized people. It is, however, ethically important for us to respond to problems like poverty, disability and disease. This ethical imperative based on the harsh realities of our social context has been foundational to the humanitarian initiative undertaken by our students. As young citizens, our students need to cultivate a sense of social responsibility and compassion for those who need help. They should learn to organize and participate in welfare activities that aim to improve the lives of impoverished and underprivileged people.

4. The Practice
The students of our college enthusiastically organize a special annual charity event that focuses on helping the people who live on the margins of our society. It is organized and conducted primarily by student volunteers from the Department of English, Gushkara Mahavidyalaya. The initiative is funded by monetary contributions from the teachers, students and alumni belonging to various departments including the Department of English. On 25th of December, 2017 a group of student volunteers organized a Winter Donation Programme for the people, for whom the railway station floor is the bed and the sky is the roof. In early morning our student volunteers gathered at Gushkara railway station with all arrangements in order to serve the needy. There they distributed blankets. There is no better gift than providing warmth to the needy in winter. Moreover, they distributed chocolates and cakes among those children who live in the station surroundings and slums. Afterwards, they left Gushkara to reach their next destination at Bardhaman and continued the rest of the program there. At Bardhaman railway station they distributed cakes, biscuits and chocolates among children who live there. These children belong to impoverished homeless families who permanently live on the railway platforms. Needless to say, the gifts made them immensely happy. Because of poverty, some of these children are forced to beg or work. For them, empathy is a rare gift.

Our students then visited a nearby slum where they again distributed cakes, biscuits and chocolates among children. Our students befriended the platform dwellers and spent the entire morning with them. Not surprisingly, the children immensely enjoyed their friendly presence. They absolutely loved the delicious cakes and chocolates they served. One of the central purposes of higher education in our country is to create ideal citizens by disseminating certain moral values including altruism. The annual philanthropic event organized by our students reflects and upholds those ethical values.

5. Evidence of Success
The activities organized by our students at Gushkara and Bardhaman railway station and at the slum substantially contributed to the emotional well-being of the poor children. This is evidenced by the manner in which the children responded. Besides, these efforts have enriched our students morally. They have proved that they have the desire and the ability to organize constructive social welfare activities on their own. These results indicate that higher educational institutions can play a significant role in stimulating moral values and a vigorous sense of social responsibility among the young citizens of the nation. Clearly, they can create a better world through their energetic and enthusiastic interventions.

6. Problems Encountered and Resources Required
The desire or the ability to help others is not uniformly present in all students. While the majority of the students are enthusiastic about philanthropic efforts, some of them may lack motivation. Through our experiences we have realized that the task of motivating them is a possible one. Through meaningful conversations our teachers have been able to encourage these students to get involved in this initiative. At present the annual philanthropic event organized by our students is entirely funded by

contributions from students, teachers and other members of the staff. We intend to broaden the scope of this endeavour by increasing the funds available to our student volunteers

Best Practice 2 Title of the Practice: Promoting Women Education: Initiative to Encourage Regular Girl Student Users of the College Library

Objectives of the Practice: Libraries have supported institutional initiatives in widening access, public engagement, academic entrepreneurship, lifelong learning and student well-being. They have become campus champions for open research and decolonising the curriculum. But to secure their future on campus they must switch from a transactional to a relational model of librarianship. In this regard, Gushkara Mahavidyalaya, affiliated to the university of Burdwan and established in 1965 in the semi-urban town Guskara, aims to foster ample access for the girl students to its central library keeping in mind the following issues: gender equality, empowerment of the girl student and the dissemination of a deeper awareness about the requirement of library work.

The Context: Girls belonging to economically underprivileged sections of society often lack access to quality education. In our college more than 50 of students are female. The number of female students is steadily increasing because of the availability of a number of schemes and scholarships such as Kanyasri Prakalpa initiated by Government of West Bengal. The college has arranged a special initiative to encourage girl student users of the library. The library of this college aims to provide gender sensitization ambience for all its students - female and male. The librarian as well as the college authority are aware of the various challenges during their library visit. That will motivate not only the girl students but also the entire student community across gender lines.

The Practice: In many parts of India, especially in rural areas, access to quality educational resources may be limited. Libraries in higher education institutions offer a wide range of books, journals, research papers, and digital resources that can significantly enhance a girl students knowledge base. Our college has a well-equipped library with more than 37 thousand books, access to e-journal and journals like Economic and Political Weekly, Current Science, Yojana, Socrates, Anustup, Journal of Contemporary Thought and so on which positively impacts a girl students academic performance. The resources and materials available in libraries enable them to excel in examinations, assignments, and projects. Each year one regular girl student is selected and actively encouraged by the central library of Gushkara Mahavidyalaya. She is identified on the basis of the frequency of her library visits. In near future we will introduce a scheme whereby the best girl student user will be given an award in recognition of her dedication to library work. Despite the positive impact of library work on a girl students academic journey, there are several constraints and limitations prevalent in the context of Indias higher education system. In some conservative communities, girls may face restrictions or bias against accessing libraries, particularly during certain hours.

Evidence of Success: Active encouragement from the library and college authorities instills a sense of confidence among the girl students who are selected for their dedication to library work. Library work encourages students to develop independent learning habits. As girls often face societal pressures and expectations, having a supportive environment like a library allows them to explore subjects of interest, conduct research, and pursue self-directed studies without external interruptions. Libraries are essential hubs for research activities. Engaging in library work exposes girl students to research methodologies, information retrieval techniques, and critical thinking skills, which are essential for academic success and future careers.

Problems Encountered and Resource Required: Because of problems related to transport it often becomes difficult to attract the students to the library after 3pm on a working day. They are in a hurry to go back home.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.2.1Best%20Practice_2017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The students of Gushkara Mahavidyalaya are encouraged to participate in various sports activities and release their unexpressed energy to facilitate their overall development. This way the college helps students to lead a happier and brighter life as participating in sports activities increases mental alertness, self-esteem and confidence. The Department of Physical Education is actively engaged in training of students in Sports and games and has produced many players of district, university and national level. Students of the Department regularly participate in inter-college tournaments such as football, handball, basket ball, kho-kho, Kabaddi, cricket and athletics. The alumni of the Department are working in different positions in the field of sports and other prestigious professions. Activities and Achievements

1. Football : Students participated in inter-college tournament.
2. Athletics: One student stood second in Shot Put and Discus throw.
3. Cricket: Students participated in inter-college tournament.
4. Hand ball: 1 Girl Student participated in Burdwan University team.
5. Chess Boxing: One student stood second in 6th West Bengal Chess boxing Championship
6. Basket ball : 1 Student participated in Burdwan University team.

Provide the weblink of the institution

[http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.3.1%20Distinctiveness%20\(17-18\).pdf](http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.3.1%20Distinctiveness%20(17-18).pdf)

8.Future Plans of Actions for Next Academic Year

? Keeping in mind the importance of sustainable energy, we intend to install an efficient solar energy panel. Through this system we may be able to fulfil our own energy requirements and also contribute to the requirements of the larger community. We envision an efficient system of wheeling to the grid ? To reduce our consumption of energy we will initiate large scale use of LED based electrical equipments in our college. This will make our college more energy efficient. This mechanism will reduce both pollution and expenditure efficiently. ? We will distribute a large number of laptops, printers and projectors to all our departments to make our academic processes ICT enabled. This will make the teaching learning procedure student-friendly. ? To make our campus more student-friendly, we intend to install a number of purified water dispensers cum cooler machines. This initiative will help to enhance the overall health aspect of the college community. ? We are planning to establish a study centre of Netaji Subhas Open University to make distance education available to the local community. This will be particularly beneficial for those who cannot avail the regular mode of education. ? We are planning to introduce Yoga Certificate Course as an effective mechanism for enhancing the mental and physical health of our students, staff and the members of the local community. The absence of such facility in the local area is a problem that needs to be addressed. ? Another objective is to introduce Honours course in the Department of Economics. ? We intend to buy academic web portal from Prasar Bharati to enhance the accessibility of various internet facilities. ? We are planning to construct one washroom for students and one washroom for staff on the 2nd floor of our north block. This will make the campus convenient for large number of students. ? We intend to install one Green Generator to meet our energy requirements when electricity supply is disrupted. The Green Generator will reduce both sound and air pollution and will be an important addition to our effort to make our campus environment-friendly. ?

Another objective is to further enrich the collection of books in our college library (both Day and Morning libraries) by adding a substantial number of books. ? Another objective is to broaden the scope of our academic activities by introducing the Post Graduate course in the Department of Bengali. ? We are planning to construct a new academic building that will accommodate some of our department including the planned PG department. ?